



MWS Solutions Inc.

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Job Description for Estimator-Project Manager

MECHANICAL, PIPING, & HVAC - MILLWRIGHTING, RIGGING, & IRON WORKING - ELECTRICAL

MWS Solutions Inc. (the "Company") is looking for talented individuals for the role of Estimator- Project Manager. This role will include sales, estimating, coordinating, executing and managing service work and projects for the Company. We are seeking individuals to work in all trades including our Mechanical, Piping, & HVAC, Millwrighting, Rigging, & Ironworking, and Electrical Teams.

This role includes but is not limited to the responsibilities listed below:

- Estimating, job site execution and coordination between the customer, foreman, subcontractors, suppliers and MWS staff such as manpower, purchasing, tool crib, and administrative personnel
- Project scheduling, safety, job cost tracking, subcontractor pricing and change order estimation
- Billing and invoice preparation and payment assistance when required.
- Sales, customer contact, and follow-up after completion of work.
- Employee and customer retention and relationship building.
- Other duties as warranted.
- Being on-call and available 24/7 to service customers
- To bring decisive, focused leadership & be results driven.
- To be accountable to yourself and your co-workers.
- Attend safety, training, sales, strategy and other meetings as required.

At all times it will be required for you to assist your customers and co-workers to the best of your ability.

As we offer a 24 hour, 7-day a-week service to our customers, you will be expected to respond positively at any given time when the need arises, even during off hours.

You will report to the respective Trade's Group Leader, however, you would be expected to coordinate for all direct day-to-day duties and interact with group lead coordinators and other coordinators as well as other trade estimator/coordinators, sales & marketing personnel and in effect work in concert with the entire organization.

The successful candidate is expected to diligently perform the duties of their position as set out in this job description while always making safety, profitability, cost control, success and the best interest of MWS the main priority. This job description is a working document only and the Company may ask you to perform tasks that are not listed in it from time to time. MWS Solutions Inc. may need to make reasonable changes to these duties as necessary to achieve our organizational objectives.

PROCESS PIPING---ELECTRICAL---MILLWRIGHTING, IRONWORKING & RIGGING---FABRICATION